

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 7th July, 2020

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- 4.1 Minute of the Governance, Risk and Best Value Committee of 9 June 2020 – submitted for approval as a correct record 7 - 12

5. Outstanding Actions

- 5.1 Outstanding Actions – 7 July 2020 13 - 38

6. Upcoming Reports August 2020

- 6.1 Upcoming Reports August 2020 39 - 40

7. Business Bulletin

- 7.1 Governance, Risk and Best Value Committee Business Bulletin - 7 July 2020 41 - 46

8. Reports

- 8.1 Edinburgh Leisure Accounts 47 - 80
(As per Outstanding Action 11 - The full accounts were scheduled to be presented to Committee at its March meeting. This meeting was cancelled due to Covid-19. June Peebles will be in

attendance to answer any questions)

8.2	Internal Audit: Agile Auditing and Consultancy Support – Report by the Chief Internal Auditor	81 - 92
8.3	Internal Audit: Final Internal Audit reports supporting the 2019/20 Annual Opinion – Report by the Chief Internal Auditor	93 - 214
8.4	Changing the Internal Audit Annual Plan – Report by the Chief Executive	215 - 218
8.5	Arm's Length External Organisations - Scope of Review 2020 – Report by the Chief Executive	219 - 224
8.6	Decisions Taken Under Delegated Power and Operational Decision Making - Covid-19 - referral from the Policy and Sustainability Committee	225 - 242

9 Motions

9.1 Motion by Councillor Doggart – Pandemic Planning

“Committee:

1. Requests a report from the Executive Director of Resources in two cycles in respect of City of Edinburgh Council’s preparations for a pandemic affecting the city;
2. Requests the report contains, but is not limited to:
 - a) Lessons learned from the Council’s participation in Exercise Silver Swan in 2016;
 - b) Lessons learned from, and communication with, other Edinburgh based authorities’ participation in Exercise Iris in 2016;
3. Requests the report indicates how the two exercises were reflected in the Council’s risk management programme;
4. Requests the report highlights how the lessons learned were implemented in the initial stages of response to Covid-19;
5. Requests the report indicates those areas where additional

planning is required to deal with a subsequent outbreak of Covid-19, or the discovery of an alternative virus.”

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Joanna Mowat (Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Maureen Child, Councillor Phil Doggart, Councillor Claire Miller, Councillor Rob Munn, Councillor Gordon Munro, Councillor Susan Rae, Councillor Neil Ross and Councillor Norman Work

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The meeting will be held by Microsoft Teams and will be webcast live for viewing by members of the public

Further information

If you have any questions about the agenda or meeting arrangements, please contact Martin Scott / Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4237 / 0131 529 4107, email martin.scott@edinburgh.gov.uk / rachel.gentleman@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk>

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